



Modules of training

These resources are intended for use by Designated Safeguarding Leads across schools and colleges in Norfolk to help them fulfil the requirement to provide safeguarding training to all school staff. '[Keeping Children Safe in Education](#)' states that (in addition to their induction) 'all staff members should receive appropriate safeguarding and child protection training which is regularly updated.' In Norfolk this is at least annually. '[Keeping Children Safe in Education](#)' also says governing bodies and proprietors should take a proportionate risk-based approach to the level of information that is provided to temporary staff and volunteers.

We have produced a whole school package of training which includes attendance sheet, evaluation sheet, delegate resource book, trainer notes and a PowerPoint presentation with notes accompanying each slide. Schools may choose to use these materials to provide the minimum training staff need in order to fulfil statutory requirements.

There is also a narrated PowerPoint for the whole school training package. The DSL(s) leading the training should play the link from [My School](#) for the narrated PowerPoint. **NB: The recording will only play from My School.** This provides a voiceover for the PowerPoint. The DSL should pause the recording for the learning activities and gather feedback from the staff team. It is still a requirement that a DSL(s) will be facilitating the training and ensuring staff fully participate.

The Trainer Manual should be downloaded and used by the DSL(s), staff should have a copy of the Delegate Resource Book and complete an evaluation. This training should be interactive; it is **not** for staff to play the recording and listen to individually.

'[Keeping Children Safe in Education](#)' also states 'In addition (to training), all staff should receive regular safeguarding and child protection updates (for example, via email, e-bulletins, staff meetings) as required, and at least annually, to provide them with relevant skills and knowledge to safeguard children effectively.'

In order to continue to develop staff knowledge and understanding of safeguarding we have also produced a number of additional modules and we will continue to add to these in due course. DSLs may choose to use these modules at any time with school staff and we hope that they will allow some flexibility in how safeguarding training is delivered. Each module has an evaluation sheet and a PowerPoint presentation which includes notes for trainers on each slide along with activities for staff to undertake during the session.

Before undertaking any of the training DSLs should familiarise themselves with all of the materials and ensure they have printed the necessary resources.

These materials will be updated regularly in light of changes to statutory guidance and to developing practice and, where required, supporting documentation will advise DSLs of the changes that have been made.



Exploitation
Parent and carer actions
Female Genital Mutilation (FGM)
Private Fostering
Safeguarding Children with Disabilities (this package is for non-specialist staff)
Prevent
Learning from Serious Case Reviews
Pupil Voice
Child Sexual Abuse (CSA)
Harmful Sexual Behaviour (HSB)
Young Carers
Honour Based Abuse