This form is to be signed by the Headteacher or Principal of the Education Establishment.

This will be used in legal action under Section 444 of the Education Act 1996 relating to the non-attendance of a registered pupil at the Choose an item.

I hereby certify that pupil’s name (born: Click here to enter a date.) and residing at said address Pupil’s address is a registered pupil at School’s name (a school as defined by the Education Act 1996).

I hereby certify that the **attached signed registration record** is that which is held by school name for this child and has been signed by me for the period Click here to enter a date. And Click here to enter a date.

The school hold the following information for the parent/carer of the child with responsibility for ensuring the child’s regular attendance at school:

Name: Parent name (separate form for each parent)

Address: Parents address

Relationship to the child: Relationship

**Declaration:**

I am the Headteacher/Principal of School’s name I hereby certify that the information given in these documents is true to the best of my knowledge and belief.

 The information has been extracted from pupil’s name register of attendance.

 Dated this ……… day of ………………………… 202…………

 Signature ……………………………… Name (Printed) …………………………………