This funding if awarded, is to support the delivery of Wraparound Childcare Programme for primary aged children term time.

Your setting must be registered with Ofsted or a Childminding Agency to apply.

Wraparound childcare is before and after school childcare. This offer of childcare typically starts around 8am until 6pm, during term time, Monday to Friday. Childminders will also be required to drop-off/collect children for the start or close of their school day or with agreement operate on site.

|  |
| --- |
| <https://www.gov.uk/guidance/childminders-and-childcare-providers-register-with-ofsted/childminders-and-childcare-on-domestic-premises-registration> |
|  |

The funding can contribute towards the cost of –

* resources for the specific age range
* operating costs to expand or extend by increasing opening hours or days

A Wraparound Development Worker is available to help develop the expansion to ensure the offer meets the programme criteria.

It is the responsibility of the applicant to ensure the documentation has been completed in full.

If successful, the applicant will be notified by email and a contract issued. Following the initial award, termly monitoring will take place to advance additional funding payments. All awards are subject to conditions of the programme.

The grant will not be paid until the applicant has confirmed acceptance of an award and any conditions.

If the application is successful, payment of the money awarded will be paid via BACS into the provider’s bank account.

This application form must be submitted via email to [earlyyearsfundingpanel@norfolk.gov.uk](mailto:earlyyearsfundingpanel@norfolk.gov.uk). The message should also indicate that the conditions detailed in Section 3 are accepted.

If a funding award is agreed, there is an expectation that Wraparound childcare will be offered to families in Norfolk for at least 12 months thereafter.

NB:

All communication concerning your application will be via email

**Section 1: Childminder Details**

|  |  |
| --- | --- |
| Name |  |

|  |  |
| --- | --- |
| Email Address |  |

|  |  |
| --- | --- |
| Address |  |

|  |  |
| --- | --- |
| Ofsted / Agency No. |  |

|  |  |
| --- | --- |
| Age Range |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Do you work with any other childminders? | | |  |
| If YES, please | name them |  | |
| describe how you operate |  | |

|  |  |
| --- | --- |
| Do you offer the Early Education Entitlement?  If YES, please indicate | 2-year-old funding  3 and 4-year-old funding (universal)  u2  2yr  3&4yr - Working Parent |

**Section 2: Wraparound Offer**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Do you currently offer Wraparound to Primary Aged Children?  If YES, please indicate | **Breakfast Club** which opens at       am   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Mon | Tue | Wed | Thu | Fri | | Open on |  |  |  |  |  | | No. of Places |  |  |  |  |  | |
| **After School Club** which closes at       pm   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | Mon | Tue | Wed | Thu | Fri | | Open on |  |  |  |  |  | | No. of Places |  |  |  |  |  | |

Please describe your plans to expand / extend (including school drop off/pick up details)

|  |
| --- |
|  |

|  |  |
| --- | --- |
| Application Amount *(total cost of resources)* | £ |

Please detail your fees

|  |
| --- |
|  |

**Section 3: Total Cost incurred to offer Wraparound**

(this should include any costs associated to your existing offer)

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Autumn 2024** | **Spring 2025** | **Total Cost** |
| Staff / Salary | £ | £ | £ |
| Premises | £ | £ | £ |
| Resources/equipment | £ | £ | £ |
| Consumables | £ | £ | £ |
| Training | £ | £ | £ |
| Other | £ | £ | £ |
| **TOTAL** | **£** | **£** | **£** |

If you have included any resource or equipment costs, please itemise them here:

|  |  |  |  |
| --- | --- | --- | --- |
| Qty | Item | Supplier | £ Total Cost |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |

**Section 3: Signature**

**I understand:**

* the funding requested in this application may not be offered in full or declined
* the money awarded can only be used for the purpose of wraparound childcare which has been expanded or created as part of the programme
* the funding cannot be used to subsidise the cost of a place. Families must pay for all sessions
* the funding cannot be transferred to a third party unless agreed by the Local Authority
* any unspent award will be recovered by the Local Authority
* any funding received should be shown separately in your annual accounts
* further information may be requested to support this application
* the expectation to work collaboratively in partnership with the local authority to deliver the project
* termly monitoring will take place to apprise progress of project, demand and financial position
* termly data (incl. take up and demand) must be supplied to the local authority
* the requirement to provide case studies
* conditions may be applied to the award

**and confirm that:**

* I have the authority to apply for funding on behalf of the provision
* the information I have given within the application is true to the best of my knowledge

|  |  |
| --- | --- |
| Signed |  |
| Full Name (in CAPITALS) |  |
| Date |  |