**Beyond Limits Alumni Scheme Mentor Job Description**

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| **Overview** |
| The Beyond Limits Alumni Scheme is a face to face and online provision, offering information and advice to Norfolk care experienced young people, who are considering their education, employment and training choices. Mentees will receive input and support from trained Norfolk, care experienced, Beyond Limits alumni mentors.  Beyond Limits alumni mentors will be recruited to support other care experienced young people. They will provide 1:1 or small group support to mentees, drawing on their experiences of success. Alumni mentors must be passionate about sharing their story to inspire other care experienced young people on their education, employment, or training pathway.  Further information and advice for mentees will be provided through video clips and resources hosted on the Norfolk Virtual School website’s alumni scheme pages to which our alumni mentors will contribute. |
| **Beyond Limits offer to mentees** |
| Beyond Limits will consist of information and resources hosted on the Virtual School website. Mentees will have access to an alumni mentor who will provide 1:1 or small group support.  Alumni mentors will work with Norfolk Virtual School and engage with partners, including schools and colleges to enhance their offer to care experienced young people. This will take place in a variety of settings such as assemblies, classroom sessions, participation events and conferences. |

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| **Who can be an alumni mentor?** |
| We welcome applications from Norfolk care leavers, aged 18 and over, with varied education experiences and employment or training pathways. Therefore, we do not have an exact list of who can apply, but you will have a positive experience that you can share from one of more of the following areas:   * Further education * University studies * An apprenticeship * Employment * Volunteering * An enterprise activity * Parenthood |

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| **Alumni mentors will demonstrate the following Key skills:** |
| * Good communication * Active listening skills * Positive attitude * Non judgemental * Friendly / honest * Reliable / organised * Trustworthy * Committed |
| **Knowledge/Experience** |
| * Alumni mentors will have received a service from Norfolk Children’s Services. * Alumni mentors will need to be able to demonstrate success in a chosen field. |
| **Training and Support for Alumni Mentors** |
| * No formal qualifications are required. * Alumni mentors will need to undertake induction training delivered by the Virtual School before being matched with mentees or undertaking any visits e.g. safeguarding training and trauma aware training. * Alumni mentors will be offered supervision debrief sessions following any visit/meeting by a named Virtual School mentor. * Alumni mentors will be offered a Virtual School mentor as a point of contact who can meet with them as frequently as needed to talk through the work they are doing with their mentees. * Alumni mentors will be offered opportunities to come together at alumni events to share their experiences and to network. * Alumni mentors will be able to access enhanced information, advice and guidance from a Virtual School Guidance Adviser. |

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| **Other Job Information** |
| * This is a voluntary role. * Mentors will be paid in kind e.g. through vouchers, the purchasing of courses to enhance their progression within education, employment or training. * Mentors will receive an alumni T shirt and hoody in a colour of their choice. * You will need to undertake a DBS check and will be issued with a Beyond Limits lanyard. |

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| **How to apply to be an alumni mentor** |
| Follow these three easy steps to become an alumni mentor:  1) Visit our [website](https://www.schools.norfolk.gov.uk/article/53054/Beyond-Limits) to learn more about the Beyond Limits alumni scheme and how you can become an alumni mentor – [Beyond Limits - Norfolk Schools and Learning Providers - Norfolk County Council](https://www.schools.norfolk.gov.uk/article/53054/Beyond-Limits).  2) Fully read this job description and check to see if this opportunity is right for you.  3) Fill in an expression of interest form - [Beyond Limits Alumni Mentor Application](https://forms.office.com/e/JgwNwUvdkA?origin=lprLink) |

**Alumni mentor places will be limited. Applications are needed by Friday 27 June**