

# Managed Move Scheme

## Principles:

- One of a range of strategies to prevent Permanent Exclusion (PEX) offering a fresh start where this is in the best interests of the child
- Decision to explore a Managed Move (MM) based on child's needs
- One strategy in a toolkit of potential school interventions/support
- Only considered where school based interventions/support have not improved situation
- Most effective as a tool for early intervention
- Pupil not reached point where PEX is unavoidable
- PEX may be only option in response to one off high level incidents
- Not an appropriate strategy for some children
- Management of risk and sharing of full information between schools essential
- All parties (schools, child and parents/carers and LA) must be in agreement
- Expectation that schools transfer balance of pupil funding when MM confirmed
- LA provides transport where over statutory distance to any of 4 nearest schools
- All schools including academies **must** participate as part of Norfolk's fair access protocol
- MM cannot override parents right to express preference(s) to transfer school
- Pupils with EHCP/Statement – EHCP review rather than MM
- LAC pupils - discuss concerns and potential transfer with Virtual School Adviser

## Process:

- Headteacher/Head of School reviews evidence and determines whether a MM appropriate
- Senior member of school staff meets with parents to explain why MM being considered and the process and progresses if parent(s) agree
- LA Admissions confirms 4 nearest schools (or all within statutory walking distance) AND previous MM's in/out of identified schools – copied to all identified schools.
- Headteacher/Head of School makes case to Fair Access team for more schools to be included if there are concerns in the specific case with nearest schools – where Fair Access team agree transport will be provided
- H/t/HoS contacts preferred school (taking account of local issues, previous MMs, parent views and transport implications) sharing all behavioural and other relevant information
- LA able to remind schools of duty to participate but cannot direct a school to take a specific child (see dispute resolution)
- Where MM accepted formal "behaviour trial" prepared – agreement signed by parent, current school, receiving school and Fair Access Team (NB including transport request where relevant)
- Behaviour trials to operate for a minimum of 8 school weeks with extension of up to a further 6 school weeks with agreement of all parties
- Joint meeting between current and trial school before trial starts to review full behavioural and all other relevant information to finalise formal risk assessment and to agree transition.
- Good practice for a member of support staff from current school to directly support the student to ensure smooth transition
- Pupil remains on roll at current school – educated off-site during trial with current school notified on a weekly basis of attendance at the trial school and any other issues.
- Trial terminated if serious behaviour breach or repeated low level breaches or repeated failure to engage in lessons
- Transfer to roll of trial school at end of behaviour trial where successful
- Trial potentially extended if low level behavioural concerns and/or significant illness/injury results in a significant period(s) of absence during the trial (with appropriate medical evidence) but otherwise fails if attendance below persistent absence threshold
- Fair Access team maintains data of managed moves – published for schools and governors