|  |  |  |
| --- | --- | --- |
| **Course Title:** | Attendance is Everyone’s Business Whole School Training | |
| **Delegate Name:** |  | **Date:** |

**COURSE EVALUATION**

As a school, we are committed to continuous improvement. These evaluation forms will be carefully analysed to identify areas for development and to inform planning of future professional development in this area.

We would be grateful if you spend a few minutes at the **beginning and end** of the course by completing this form. This will provide an indication of your knowledge and demonstrate how useful this course has been. On a scale from 1 to 5, how confident do you feel about your knowledge and understanding of the following:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Not at all confident  1 | 2 | 3 | 4 | Very confident  5 |
| A clear understanding of the national and local picture regarding school attendance; | Before |  |  |  |  |  |
| After |  |  |  |  |  |
| A clear appreciation of my role and responsibilities and those of others in promoting the attendance of all pupils; | Before |  |  |  |  |  |
| After |  |  |  |  |  |
| Recognising and describing good practice in relation to school attendance; | Before |  |  |  |  |  |
| After |  |  |  |  |  |
| What to do if I have concerns about a child’s school attendance in line with our policy | Before |  |  |  |  |  |
| After |  |  |  |  |  |

**Please identify and describe three things you have taken away from today’s session.**

**Are there any areas discussed today in which you would like further training or information?**

**Any other comments:**

**Thank you for completing this evaluation form.**