

Appendix 2: Useful Contacts

Useful contacts	Web links
Contracts of Employment and Employment Legislation	https://www.gov.uk/
Equal Opportunities Legislation	https://www.gov.uk/
Income Tax, National Insurance, VAT and /or other taxes	https://www.gov.uk/
Income Tax, National Insurance, VAT and /or other taxes	https://www.gov.uk/
National Minimum Wage and National Living Wage	https://www.gov.uk/
Lease, License or Tenancy Agreements for premises	Seek legal advice
Health and Safety (including Environmental Health)	https://www.gov.uk/
Insurance requirements in addition to public liability insurance, including Employers liability and Trustees indemnity insurance. Please see below link for further information:	https://www.gov.uk/government/organisations/charity-commission
Financial record keeping and information, fund raising, grants and awards, bank accounts, loans and overdrafts	https://www.gov.uk/government/organisations/charity-commission
Service agreements or contracts for work undertaken	Seek legal advice
Data protection legislation	https://www.gov.uk/
Charity law (if relevant)	https://www.gov.uk/government/organisations/charity-commission
Companies Acts (if registered)	https://www.gov.uk/
Flexible working rights	https://www.acas.org.uk/
Equality and human rights	https://www.gov.uk/
Minimum statutory holiday entitlement	https://www.acas.org.uk/
Information and consultation on Employees Regulations	https://www.acas.org.uk/
Maternity/Paternity/Adoption leave	https://www.acas.org.uk/
Statutory sick pay	https://www.acas.org.uk/