

Norfolk Fair Access Protocol – Attendance Trials

A Guide for Parents

- Norfolk's Fair Access Protocol includes a Low Attendance protocol to support the movement of pupils with very low attendance (less than 75%) between local schools. These pupils will be offered a trial attendance and if their attendance is at or higher than the national average attendance rate of 95% they will transfer to the trial school. If the pupil fails the trial they must return to their current school.
- An attendance trial will last for six weeks and may be extended your child is unable to attend for medical reasons until the total period of the trial lasts for six weeks and both trial and current school support an extension.
- The trial agreement must be signed by you, both schools and the Fair Access Team and not binding unless signed by all parties.
- During the trial your child remains on roll at your current school but attends the trial school on a full time basis.
- During the trial you must report any absence to the trial school on the first day of absence.
- If your child is involved in a serious breach of school discipline that would usually be grounds for a fixed term exclusion and would result in a fixed term exclusion the trial will be terminated and your child will return to their current school.
- Transport will not be provided by the local authority either during the trial or after a successful trial. It is your responsibility to transport your child to and from school.
- If the trial is terminated you will be contacted by a representative of the trial school and your child will have to return to their current school.